

CENTRAL BOARD OF SECONDARY EDUCATION
REGIONAL OFFICE
35-B, M.G.MARG, CIVIL LINES, ALLAHABAD-211001 (UP)
Ph.:(0532)-2407970, 2408971, 2407972 Fax: 2408977

TENDER NOTICE

Sealed tenders are invited from reputed agencies on behalf of the Secretary, Central Board of Secondary Education for the following work:

Description of Work	Quantity	Earnest Money	Sale of Tenders	Date of opening of the tenders	Price of Tender form (non-refundable)
Sale of Used Answer Books of Exam 2013	155 Tones (Approx)	Rs.1,50,000/- in form of Demand Draft drawn from any Nationalized bank in favour of The Secretary, CBSE payable at Allahabad	On any working day between 10.06.2013 to 01.07.2013 (10.00AM to 3.00 PM)	02.07.2013 (03.00 PM)	Rs.500/-
Sale of Old papers, weeded LOC, Pvt.Forms and other material etc related to Exam 2013 which need to be weeded out as per rules of the Board.	11 Tones (Approx)				

The tender form along with relevant details, terms & conditions can be purchased from C.B.S.E., Regional Office, Allahabad on any working day as per schedule specified above or can be downloaded from the Board's website www.cbse.nic.in. In case of downloading through website, the cost of tender form may be submitted in the shape of Demand Draft in favour of "Secretary, CBSE" payable at Allahabad.

The tender, complete in all respect along with requisite EMD, may either be sent through Speed Post to the Regional Officer in a sealed cover at above address or can be dropped in the tender box kept on ground floor of this Office upto 1.00 PM on or before 02.07.2013. The tenders will be opened on the same day at 3.00 PM by the duly constituted Committee in the presence of the tenders, who may wish to be present. Late bids i.e. bids received after the specified date or time shall not be considered.

The Secretary, CBSE reserves the right to accept or reject any or all the tenders without assigning any reason. Incomplete tenders or those without EMD will be summarily rejected and no correspondence in this regard will be entertained by the Board.

REGIONAL OFFICER

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TENDER FORM NO.RO(Alld)/Admn./F-08/2013/.....

Cost of form: Rs.500/-

TENDER FORM FOR SALE OF USED ANSWER BOOKS AND OTHER WASTE PAPERS FOR EXAMINATION 2013

Tender form duly filled in should reach to the Regional Officer, CBSE Regional Office, Allahabad upto 01.00 PM on or before 02.07.2013. Tenders will be opened on the same day at 03.00 P.M. in the presence of the Tenderers, who may like to be present.

M/sis/are hereby authorized to submit their tender in response to the Notice appeared in the Newspapers on.....for SALE OF USED ANSWER BOOKS AND OTHER WASTE PAPERS FOR EXAMINATION 2013 CONDUCTED BY THE BOARD. The specifications of work to be furnished as given in the tender form and terms and conditions are also enclosed herewith. The tender should be submitted in sealed cover superscribed "TENDER FOR SALE OF USED ANSWER BOOKS AND OTHER WASTE PAPERS FOR EXAMINATION 2013". The terms and conditions duly signed by the tenderers should accompany by the specific tender form contained 04 pages.

Regional Officer

I/We.....hereby submit "TENDER FOR SALE OF USED ANSWER BOOKS AND OTHER WASTE PAPERS FOR EXAMINATION 2013" as per specifications given in the tender form and terms & conditions enclosed at Annexure-II. The rates have been quoted in the enclosed tender form at Annexure-I after perusal of the Volume of Work and Time Schedule at Annexure-II. The terms & conditions enumerated in the enclosed Annexure II have been read by me/us and are acceptable to me/us. A sum of Rs.1,50,000/-(Rs.One Lac fifty thousand only) has been deposited vide Demand Draft No..... Dated.....in favour of **Secretary, CBSE** payable at Allahabad drawn onas earnest money.

Signature of the tenderer
Seal with complete address

.....
.....
Telephone No.....

Dated:.....

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RATES TO BE QUOTED IN THE FOLLOWING FORMAT

I/ We/ M/s_____ hereby submit tender for the purchase of Used/Blank Mutilated Answer Books/Old papers/Obsolete Books and Publications.

I/We quote the rates as under:-

Sl.No.	Name of Item(s)	Rates (Per Kg)
01.	Used Answer Books/ Blank Mutilated Answer Books	Rs._____-/- per Kg (In Figure) Rs._____ per Kg(In Words)
02.	Old papers, weeded LOC, Pvt Forms etc	Rs._____-/- per Kg (In Figure) Rs._____ per Kg(In Words)

Authorized Signatory

Name_____

PAN No._____

TIN No._____

Registration No._____

Stamp of Agency:_____

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TERMS AND CONDITIONS

1. The whole lot shall have to be lifted up within one month from the date of work order against payment in advance which needs to be deposited in the shape of Demand Draft of any Nationalized Bank in favour of “The Secretary CBSE” payable at Allahabad before lifting of materials.
2. Arrangement for packing in Hessian bags shall have to be made by the purchaser at his own cost.
3. Each item of the tender shall be dealt-with separately and each item may be disposed off to different tenderers, if necessary.
4. No tender shall be accepted without earnest money and after due date and time.
5. The quantity of the waste material mentioned may increase or decrease.
6. No revision of rates shall be permitted during the period of contract.
7. Delivery shall be made ex-stock and lifted by the tenderer at his own cost. Weighing shall be done on “Two Dharam Kantas”. Weighing the unloaded truck in the first instance and then the loaded truck to its maximum capacity in the presence of the Committee of the Board deputed for the purpose by the Competent Authority.
8. On qualifying the tender Earnest Money deposited by the agency shall be converted into Security deposit. In case of any deviation/breach of contract they shall be forfeited.
9. Sample of different items can be seen at Regional office, CBSE, 35-B, M.G.Marg, Civil Lines, Allahabad-211001 during office hours (09.00AM to 5.00 PM).
10. If the material is not lifted within the stipulated period given in the work order, a penalty at Rs.1000/-(Rs.One thousand only) per day will be imposed maximum for delay of 30days which will be recovered from the EMD and in case of delay by more than 30 days the entire amount of Earnest Money will stand automatically forfeited and work will be awarded to the second highest bidder or decision of the Competent Authority of the Board shall be final in this situation.

11. Decision of the Chairman of the CBSE in all matters concerning the tender will be final and binding on all.
12. Sold Used Answer Books/Old Papers/Obsolete Books and Publications etc of the Board should be used only for preparation of Pulp/lugdi and no paper/book be used for preparing of envelopes etc. An undertaking in this regard is also required to be submitted to this office before lifting the material. In case of non-compliance the firm shall be liable to be blacklisted and pecuniary damages.
13. The validity of the rates will be for one year from the date of issue of work order.
14. PAN (Permanent Account Number) of the firm.....
15. The Competent Authority of the Board has the right to cancel all or part or any tender without assigning any reason thereof.
16. The jurisdiction for all kind of disputes will be Allahabad only.
17. The Board shall not bear any liability to Tax.

The conditions mentioned at Sl.No.01 to 17 above are acceptable to me/us.

Signature_____

Name of the Agency_____

Stamp_____